

## **INTRODUCTION**

Signature VIP Travel is a trading name of Signature Coach Company Limited. This privacy policy explains how we use any personal information that we collect about you when you use this website or contact us in any other way.

## **TOPICS**

- What information do we collect about you?
- How will we use the information we collect about you?
- Access to your information, and how to request updates
- Marketing
- Cookies and Other Websites
- Changes to our Privacy Policy
- How to contact us

## **WHAT INFORMATION DO WE COLLECT ABOUT YOU?**

We collect information about you when you request information about our services or make a booking with us. We also collect information if you complete any customer surveys, or provide feedback on our services. Website usage information may also be collected using cookies.

## **HOW WILL WE USE THE INFORMATION WE COLLECT ABOUT YOU?**

We use the information to provide information about our services or to manage your booking, and, if you agree, to email you about other excursions and services we think may be of interest to you. We may use information collected from the website to personalise your repeat visits to our website.

We will not share your details with any third parties, except in order to process payments for bookings you may make with us.

## **ACCESS TO YOUR INFORMATION, AND HOW TO REQUEST UPDATES**

You have the right to request a copy of the information we hold about you. If you would like a copy, please email or write to us using the contact information below.

You may ask us to correct or remove information that you think is inaccurate

## **MARKETING**

We would like to send you information about excursions and services that we think may be of interest to you. If you prefer that we do not contact you for marketing purposes, please email or write to us using the contact information below.

## **COOKIES AND OTHER WEBSITES**

Cookies are text files placed on your computer to collect standard internet log information and visitor behaviour information. This information may be used to track visitor use of the website and to compile statistical reports on website activity.

You can set your browser not to accept cookies and information is available online to tell you how to remove cookies from your browser. However in a few cases some of our website features may not function as a result.

Our website contains links to other websites. This privacy policy only applies to this website, so when you link to other websites you may like to review their privacy policy.

## **CHANGES TO OUR PRIVACY POLICY**

We keep our policy under review and we will provide updates on this website.

## **HOW TO CONTACT US**

Email: [info@signatureviptravel.co.uk](mailto:info@signatureviptravel.co.uk)

Mail: Signature Coach Company, The Coach House, 16 Stockwell Road, Taunton, Somerset, TA1 3FU